

**BOARD LETTER – SUMMARY SHEET  
HEALTH AND MENTAL HEALTH SERVICES CLUSTER**

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| <b>AGENDA REVIEW</b>   | March 20, 2013   |
| <b>BOARD MEETING</b>   | April 2, 2013  |
| <b>SD</b>  | All  |
| <b>DEPARTMENT</b>  | Mental Health  |
| <b>SUBJECT</b>   | Request approval to execute a sole source amendment to a Consultant Services Agreement with the California Institute for Mental Health (CiMH) in order to increase the Total Compensation Amount (TCA) and to extend the term of the agreement for the provision of additional trainings, consultation, and technical assistance.  |
| <b>PROGRAM</b>   | In Fiscal Year (FY) 2009-10, due to adverse budgetary circumstances that required the reduction of County General Funds, your Board allowed the Department of Mental Health (DMH) directly-operated clinics and its contract agencies the opportunity to provide Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) services through transformation to new PEI programs. The Department was previously authorized by your Board on May 11, 2010, to enter into MHSA PEI Consultant Services Agreements with Evidence-Based Programs (EBPs), Promising Practices, and Community-Defined Evidence developers and/or trainers whose programs were selected in DMH's PEI Plan to conduct training and provide technical assistance to DMH and contract providers so that clinical personnel be prepared to render PEI services.   |
| <b>DEADLINES</b>   | None   |
| <b>COST &amp; FUNDING</b>  | The amendment for FY 2012-13 through FY 2013-14 will increase CiMH's TCA by \$1,295,608, from \$2,904,583 to \$4,200,191, fully funded by State MHSA revenue. Funding for future years will be requested through DMH's annual budget request process.  |
| <b>PURPOSE OF REQUEST</b>  | Board approval of the recommended actions will allow DMH to amend its Developer Agreement with CiMH to add two one-year extensions to the term of their Agreement and to incorporate new trainings to promote the implementation of the following three EBPs: 1) Aggression replacement Training; 2) Functional Family Therapy; and 3) Program to Encourage Active, Rewarding Lives for Seniors programs. In addition, CiMH's Community Development Team model will assist the Department in monitoring, evaluating, and collecting data for the outcome evaluation component of the Positive Parenting Program, initially approved in the Agreement. The developers of the above three EBPs have identified CiMH as the entity in California that is authorized to serve as a partner and as sole purveyor of these EBP models. The two automatic one-year renewal periods will allow CiMH sufficient time to complete the multiple trainings.  |
| <b>SUMMARY/ ISSUES</b><br>(Briefly summarize program and potential issues or concerns. Identify changes, if any, to level of funding or staffing; how funding will be utilized and why best use; and prior accomplishments.) | CiMH is a private, non-profit consultant services agency specialized in technical mental health knowledge related to strategic, organizational and systems planning. With headquarters in Sacramento, CiMH was established in 1993 to promote excellence in mental health services through training, technical assistance, research and policy development, and to work collaboratively with all mental health systems stakeholders. Currently CiMH Board members include local mental health directors who serve gratuitously to further statewide mental health causes. The Director of Mental Health currently serves on the Board of Directors of CiMH, but he is not compensated and does not benefit financially in any way from serving in that position. In addition, the Director did not participate in the approval process for this Agreement or this amendment. County Counsel has advised that the conflict of interest laws therefore do not preclude the County from entering into an agreement with CiMH. |
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